

**International Coalition for Children
with Incarcerated Parents
(INCCIP)**

Charity Number SC049727

Receipts and Payments Account

for the period 1 April 2022

to

31 March 2023

INCCIP

Administrative details

for the period ended 31 March 2023

Trustees	Pushpa Basnet (appointed 14 September 2022) Dr Lorna Brookes Luciano Cadoni Hamed Farmand (appointed 14 September 2022) Dr Liz Gordon (Treasurer through 14 December 2022) Dr Avon Hart-Johnson (Vice-Chair) Dr Katie Kramer (Secretary) Professor Nancy Loucks OBE (Chair) Hon Dr Alice Wambui Macharia Dr Kenneth Nyesige Kyunghyun Park Dr Ben Raikes (Treasurer from 14 December 2022) Jessica Reid Koen Sevenants (resigned 14 September 2022) Francis Ssuubi (INCCIP Founder and Ambassador) Blake Tijerina (resigned 14 September 2022)	– Nepal – England – Argentina – Iran and United States – New Zealand – United States – United States – Scotland – Kenya – South Sudan – South Korea – England – Canada – Belgium – Uganda – United States
Address	c/o Families Outside 17 Gayfield Square Edinburgh EH1 3NX Scotland (UK)	
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ England (UK)	
Independent Examiner	Barbara Allison CA Kirklea Skirling Biggar ML12 6HD Scotland (UK)	
Charity Number	SC049727	

INCCIP

Report of the Trustees for the period ended 31 March 2023

The Trustees present their report along with the financial statements of the charity for the period 1 April 2022 to 31 March 2023.

Objectives and activities

1. To relieve poverty, hardship, suffering and distress among partners, children, families, and dependants of persons who have suffered a legal restriction on their liberty in any penal or correctional establishment or through any means whatsoever.
2. To advance education, and in particular to increase public awareness, understanding and knowledge of the impacts on children and dependants when a parent or carer suffers a restriction of liberty.
3. To advance health, empowering members to provide evidence-based support and preventative services in recognition of the increased risk to long-term health, mental health, and wellbeing that the Adverse Childhood Experience of household imprisonment impose and the need to prevent such adversities.
4. To save lives, providing members with support and advocacy to raise awareness and garner the political will nationally and internationally to prevent the increased vulnerability of children internationally to abandonment, exploitation, and violence when a parent or carer is incarcerated; and
5. To promote equality for children with an incarcerated parent so they may live lives free from stigma and discrimination.

Trustees

The Trustees are listed on page 1 and were elected as Trustees by the membership for their knowledge of, and interest in, the problems faced by children with incarcerated parents.

History

The International Coalition for Children with Incarcerated Parents (INCCIP) was launched at the International Prisoners' Families Conference in Dallas, Texas in April 2015, at the instigation of Francis Ssuubi (Wells of Hope, Uganda) with the support of Ben Raikes (University of Huddersfield, England). A further gathering was held at the same conference in 2016, and in March 2017, Dr Liz Gordon (Pillars, New Zealand) organised the first ever INCCIP global conference in Rotorua, New Zealand.

In 2018, Prof Nancy Loucks organised the election of the inaugural INCCIP Board, creating a board of 14 Trustees from 10 countries. The Board met monthly online to agree the aims and objectives of the network and to plan for formal incorporation. Three Trustees were from the United States of America, where INCCIP had intended to be based. However, the charity laws and associated costs were deemed prohibitive in the first instance, and application for registration in Scotland was agreed and progressed.

Shortly after its second biennial conference, this time at the University of Huddersfield in England in August 2019, INCCIP was successfully established as a charity, registered with the Office of Scottish Charitable Regulators (OSCR). The date of incorporation is 19 November 2019.

The **vision** of the International Coalition for the Children of Incarcerated Parents (INCCIP) is to *see the wellbeing of children with an incarcerated parent addressed in all nations and at all levels of society.*

Our **mission** is to gather, collaborate with and support a diverse range of like-minded organisations and individuals to more effectively promote and achieve the wellbeing of children with an incarcerated parent.

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Report of the Trustees *(continued)* for the period ended 31 March 2023

Activities

The Board, which works on a voluntary basis, met online every quarter during the 2022-23 financial year, with task-specific sub-groups meeting in between each of these.

To achieve the aims of the Coalition, our purpose is:

- To work with the children with an incarcerated parent(s) to give them voice in national and international fora.
- To be a global community of people and organisations who come together to consider and act to reduce the negative effects of parental incarceration on children.
- To support people around the world who work to initiate good policies and practices by:
 - Engaging with global decision makers, nation states, justice systems and children's rights organisations to improve the lives of children with parents who are in detention.
 - Supporting research across national and state boundaries.
 - Working with our members to enhance community responses.

Achievement and performance

INCCIP functions with an operational Board of volunteers and no paid staff at present. This means that progress can be slow, as all Trustees are heavily engaged in related work in their own countries. Despite this, we have achieved a number of goals in the financial year from 1 April 2022 – 31 March 2023. These include the following:

- INCCIP was accepted as a member of Child Rights Connect and now acts as Co-Chair of CRC's working group on Children with Imprisoned Parents, alongside Plataforma NNAPES.
- In collaboration with Families Outside (Scotland, UK), we created a series of 12 short video conversations between two young people in the US (INCCIP Youth Ambassador Anyé Young) and Scotland (UK) about their shared experience of growing up with a father in prison. The videos are now on the INCCIP website and have been transcribed for subtitles and translation.
- The Board continues to meet on a quarterly basis.
- We provided input to research and consultations including:
 - the inquiry into children with imprisoned parents from the Legal and Social Issues Committee of the Parliament, Victoria, Australia, referenced 44 times in their final report
 - Child Rights Connect civil society survey on the UN Guidance Note on Child Rights Mainstreaming
- We sustained a quarterly newsletter, reaching about 800 individuals and organisations worldwide.
- Research has continued on a project entitled "A Global Estimate of the Numbers of Children with Incarcerated Parents and Their Wellbeing" and funded by the Global Health Institute of the University of Wisconsin's 'seed grant'. This project is being conducted across five countries (Canada, England, New Zealand, South Korea, and Uganda, with field work now complete in all countries but Canada and the final report underway. Spain was recently added as a sixth country through support from the University of Salamanca.
- Memoranda of Understanding with other international networks have been renewed with Children of Prisoners Europe (COPE), the Canadian Coalition for Children with Incarcerated Parents and Plataforma NNAPES to protect positive relationships and ensure collaborative working.

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Report of the Trustees *(continued)* *for the period ended 31 March 2023*

Achievement and performance *(continued)*

- Planning for the next conference is underway, this time in Kampala, Uganda and with the aim of establishing an African Coalition. The Board took the decision to postpone from the original date planned for July 2023 due to concerns about the outbreak of Ebola but will run a number of webinars to build momentum towards the eventual conference.
- We addressed Defence for Children International's Global Forum on Justice for Children and Deprivation of Liberty in Nouakchott, Mauritania. This included a plenary session on "Deprivation of liberty in administration of justice & children living in prison with their primary caregivers" and a breakout session on "Children with parents who are incarcerated: Roadmap for change."
- We circulated a call for information to our mailing list on behalf of the Aangan Trust in India regarding positive practice and standards for crèche and nursery provision for children living with their mothers in prison. This resulted in 20 responses from around the world; establishment of a crèche and school for children living with their mothers in prison; and permission from the Maharashtra Prison Department to establish three additional crèche facilities in that area.
- We presented a keynote address on parental imprisonment at the International Symposium on the Rights of Children without Parental Care, online from Sri Lanka.
- Finally, the Board supported the development of an Expert Advisory Group to inform its work and prevent loss of expertise when Board members completed their terms with INCCIP.

Financial review

During this period, the charity received income of £8,437.09. The main outgoings related to field work for the global child wellbeing project funded by the University of Wisconsin, and travel and expenses for two key activities.

Risk

As activity increases, the Board will continue to keep risks under review and managed as appropriate.

Reserves

The Trustees aim to maintain sufficient funds to meet the costs of any proposed activities. Current reserves are unrestricted, bar the 2,400 USD remaining to pay for the University of Wisconsin research in Canada.

Future plans

Plans for the 2023-24 financial year include the following:

- The postponed 2023 conference will be replaced with a Study Week and Symposium, supplemented by online events and webinars.
- A topical quarterly newsletter will be circulated to all members.
- The video conversations will be subtitled and translated into Spanish and Farsi.
- The website will be refreshed and updated. This will include a formal process for applications for individual membership.

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Report of the Trustees *(continued)* *for the period ended 31 March 2023*

Future plans *(continued)*

- The Wisconsin 'seed grant' research will be completed, published, and disseminated.
- A formal conference outcome such as a programme of publications will be agreed and organised.
- Three new trustees will be recruited to replace outgoing Board members.
- Further work on organisational development including the risk register, operational plan, and fundraising strategy will be developed and agreed.
- Our application for UN Consultative Status will be finalised and submitted.

Structure, governance, and management

The organisation is a Scottish Charitable Incorporated Organisation (SCIO) entered on the Register of the Scottish Charity Regulator (OSCR) on 13 November 2019. Reference and administrative details can be found on page 1. The charity is managed by the Board of Trustees.

Approved by the Board and signed on their behalf by



Professor Nancy Loucks

12 September 2023

INCCIP**Receipts and payments account
for the year to 31 March 2023**

	Unrestricted Funds		Unrestricted Funds	
	31-Mar-23	31-Mar-23	31-Mar-22	31-Mar-22
Donations		8433.76		4649
Bank Interest		9.73		-
Walden University - video		<u>-</u>		<u>145</u>
		8443.49		4794
Less: Expenses				
Research costs - Uni of Wisconsin project	1949.00		6496	
Travel and Conference expenses	867.93		469	
Website and maintenance	421.98		-	
Child Rights Connect memberships	261.12		-	
Bank charges	<u>147.00</u>		<u>145</u>	
		3647.03		7110
Net receipts/(expenditure)		<u><u>4796.46</u></u>		<u><u>(2316)</u></u>

Statement of balances**for the period from 1 April 2022 to 31 March 2023**

Opening Bank Balance		1488.21		3804
Add: Receipts		8443.49		4794
Less: Expenses		(3647.03)		(7110)
Closing Bank Balance		<u><u>6284.67</u></u>		<u><u>1488</u></u>
Other Assets				
Debtors (notes 2 & 3)		<u><u>15</u></u>		<u><u>9100</u></u>

Approved by the Board on 12 September 2023

**Professor Nancy Loucks OBE
Chair**

Notes to accounts

- 1) There were no outstanding liabilities at the period end.
- 2) The debtors figure as at 31 March 2022 was a seed grant payment due from the University of Wisconsin. The figure received was £8,433.76.
- 3) Debtors as at 31 March 2023 are in relation to an overpayment of expenses in the year. The overpayment was due to an error in applying a foreign exchange conversion rate. The sum is £15 and has been repaid in August 2023.

**Independent examiner's report on the Receipts and Payments Account of INCCIP
for the period ended 31 March 2023**

I report on the accounts of the charity for the period from 1 April 2022 to 31 March 2023 which are set out on pages 6 to 7.

Respective responsibilities of trustees and examiners

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Barbara Allison CA
4 August 2023**