

**International Coalition for Children
with Incarcerated Parents
(INCCIP)**

Charity Number SC049727

Receipts and Payments Account

for the year ended 31 March 2022

INCCIP

Administrative details

for the year ended 31 March 2022

Trustees	Dr Lorna Brookes Luciano Cadoni Dr Liz Gordon (Treasurer) Dr Avon Hart-Johnson (Vice-Chair) Katie Kramer (Secretary, appointed 27 August 2021) Professor Nancy Loucks OBE (Chair) Hon Dr Alice Wambui Macharia (appointed 27 August 2021) Dr Kenneth Nyesige (appointed 27 August 2021) Kyunghyun Park Dr Julie Poehlmann-Tynan (Secretary, resigned 27 August 2021) Dr Ben Raikes Jessica Reid Koen Sevenants Francis Ssuubi (INCCIP Founder and Ambassador) Blake Tijerina	– England – Argentina – New Zealand – United States – United States – Scotland – Kenya – South Sudan – South Korea – United States – England – Canada – Belgium – Uganda – United States
Address	c/o Families Outside 17 Gayfield Square Edinburgh EH1 3NX Scotland (UK)	
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ England (UK)	
Independent Examiner	Hamish AN McKenzie CA 121/1 Ashfield Grange Grange Loan Edinburgh EH9 2EA Scotland (UK)	
Charity Number	SC049727	

INCCIP

Report of the Trustees for the year ended 31 March 2022

The Trustees present their report along with the financial statements of the charity for the year to 31 March 2022.

Objectives and activities

1. To relieve poverty, hardship, suffering and distress among partners, children, families and dependants of persons who have suffered a legal restriction on their liberty in any penal or correctional establishment or through any means whatsoever.
2. To advance education, and in particular to increase public awareness, understanding and knowledge of the impacts on children and dependants when a parent or carer suffers a restriction of liberty.
3. To advance health, empowering members to provide evidence-based support and preventative services in recognition of the increased risk to long-term health, mental health, and wellbeing that the Adverse Childhood Experience of household imprisonment impose and the need to prevent such adversities.
4. To save lives, providing members with support and advocacy to raise awareness and garner the political will nationally and internationally to prevent the increased vulnerability of children internationally to abandonment, exploitation and violence when a parent or carer is incarcerated; and
5. To promote equality for children with an incarcerated parent so they may live lives free from stigma and discrimination.

Trustees

The Trustees are listed on page 1 and were appointed on 13th November 2019 and remain Trustees unless otherwise indicated. They are appointed for their knowledge of, and interest in, the problems faced by children with incarcerated parents.

History

The International Coalition for Children with Incarcerated Parents (INCCIP) was launched at the International Prisoners' Families Conference in Dallas, Texas in April 2015, at the instigation of Francis Ssuubi (Wells of Hope, Uganda) with the support of Ben Raikes (University of Huddersfield, England). A further gathering was held at the same conference in 2016, and in March 2017, Dr Liz Gordon (Pillars, New Zealand) organised the first ever INCCIP global conference in Rotorua, New Zealand.

In 2018, Prof Nancy Loucks organised the election of the inaugural INCCIP Board, creating a board of 14 Trustees from 10 countries. The Board met monthly online to agree the aims and objectives of the network and to plan for formal incorporation. Three Trustees were from the United States of America, where INCCIP had intended to be based. However, the charity laws and associated costs were deemed prohibitive in the first instance, and application for registration in Scotland was agreed and progressed.

Shortly after its second biennial conference, this time at the University of Huddersfield in England in August 2019, INCCIP was successfully established as a charity, registered with the Office of Scottish Charitable Regulators (OSCR). The date of incorporation is 19 November 2019.

The vision of the International Coalition for the Children of Incarcerated Parents (INCCIP) is to see *the wellbeing of children with an incarcerated parent addressed in all nations and at all levels of society.*

Our mission is to gather, collaborate with and support a diverse range of like-minded organisations and individuals to more effectively promote and achieve the wellbeing of children with an incarcerated parent.

Activities

The Board, which works on a voluntary basis, met online every 8 – 10 weeks during the 2021-22 financial year.

To achieve the aims of the Coalition, our purpose is:

- To work with the children with an incarcerated parent(s) to give them voice in national and international forums.
- To be a global community of people and organisations who come together to consider and act to reduce the negative effects of parental incarceration on children.
- To support people around the world who work to initiate good policies and practices by:
 - Engaging with global decision makers, nation states, justice systems and children's rights organisations to improve the lives of children with parents who are in detention.
 - Supporting research across national and state boundaries.
 - Working with our members to enhance community responses.

Achievement and performance

INCCIP functions with an operational Board of volunteers and no paid staff at present. This means that progress can be slow, as all Trustees are heavily engaged in related work in their own countries. Despite this, we have achieved a number of goals in the financial year from 1 April 2021 – 31 March 2022. These include the following:

- We have sustained a quarterly newsletter, reaching about 800 individuals and organisations worldwide.
- Research has continued on a project entitled "A Global Estimate of the Numbers of Children with Incarcerated Parents and Their Wellbeing" and funded by the Global Health Institute of the University of Wisconsin's 'seed grant'. This project is being conducted across five countries (Canada, England, New Zealand, South Korea, and Uganda, with field work completed in four of the five locations).
- Memoranda of Understanding with other international networks have continued with Children of Prisoners Europe (COPE) and the Canadian Coalition for Children with Incarcerated Parents to protect positive relationships and ensure collaborative working. A further MoU was agreed with Plataforma NNAPES on the same basis.
- INCCIP's two-year waiting period for UN Consultative Status is now complete, which will allow the application to proceed.
- A PayPal account has been established to facilitate international payments.



- Organised by Vice-Chair Dr Avon Hart-Johnson, and with thanks for support from DC Project Connect, the US Dream Academy, and Alpha Kappa Alpha sorority, our third biennial conference was hosted virtually from Washington DC from 29 September – 1 October 2021 with approximately 200 delegates from 21 countries participating. This included a parallel Youth Track (supported by Dr Lorna Brookes, Katie Kramer, and Jessica Reid) as well as regional sessions delivered from Argentina (organised by Luciano Cadoni) and from South Korea (organised by Kyunghyun Park).
- The website has been refreshed and relaunched, with further reviews of its content underway.
- INCCIP completed its application to become a member of Child Rights Connect and commenced a role as Co-Chair of CRC's working group on Children with Imprisoned Parents, alongside Plataforma NNAPES.
- The Board agreed a schedule of succession planning to ensure a manageable transition from the original Board members.
- In an effort to promote the Coalition's objectives, an external consultant conducted an extensive review on a pro bono basis generating proposals for organisational development to be agreed in the 2022-23 financial year.

Financial review

During this period, the charity received income of £4,793.86. The only outgoings related to costs for delivery of the conference and on field work for the global child wellbeing project funded by the University of Wisconsin.

Risk

As activity increases, the Board will continue to keep risks under review and managed as appropriate.

Reserves

The Trustees aim to maintain sufficient funds to meet the costs of any proposed activities. Current reserves are all unrestricted.

Future plans

Plans for the 2022-23 financial year include the following:

- Plans for the 2023 conference will commence.
- A topical quarterly newsletter will be circulated to all members.
- The website will be refreshed and updated. This will include a formal process for applications for individual membership and new content such as videos and publications.



- The Wisconsin 'seed grant' research will be completed and published.
- A formal conference outcome such as a programme of publications will be agreed and organised.
- Trustees from two new countries will be recruited.
- Further work on organisational development including a risk register, operational plan, and fundraising strategy will be developed and agreed.
- Membership of Child Rights Connect and UN Consultative Status will be finalised, and Co-chairmanship of the Child Rights Connect Working Group on Children with Imprisoned Parents will continue alongside Plataforma NNAPES.

Structure, governance, and management

The organisation is a Scottish Charitable Incorporated Organisation (SCIO) entered on the Register of the Scottish Charity Regulator (OSCR) on 13 November 2019. Reference and administrative details can be found on page 1. The charity is managed by the Board of Trustees.

Approved by the Board and signed on their behalf by



Professor Nancy Loucks

14 September 2022

INCCIP

Receipts and payments account for the year ended 31 March 2022

	Unrestricted funds		Unrestricted funds	
	31 March 2022	31 March 2022	31 March 2021	31 March 2021
	£	£	£	£
RECEIPTS				
Donations				
Conference fees	4,649			
Walden University	145			
	<u> </u>		<u> </u>	
		4,794		4,148
Less: EXPENSES				
Conference costs	(469)		-	
Research	(6,496)		-	
Travel expenses	-		(319)	
Bank charges	(145)		(25)	
	<u> </u>		<u> </u>	
		(7,110)		(344)
		<u> </u>		<u> </u>
Net (expenditure)/receipts for the year		(2,316)		3,804
		<u> </u>		<u> </u>

Statement of balances for the year ended 31 March 2022

	31 March 2022	31 March 2021
	£	£
Opening bank balance 1 April 2021	3,804	-
Net (expenditure)/receipts	(2,316)	3,804
	<u> </u>	<u> </u>
Balance at 31 March 2022	1,488	3,804
	<u> </u>	<u> </u>
Other assets		
Debtors (note 2)	9,100	145
	<u> </u>	<u> </u>

Approved by the Board on 14 September 2022


Professor Nancy Loucks OBE
Chairman



Notes to accounts

1. **Outstanding liabilities**

There were no outstanding liabilities at the year end.

2. **Debtors - Year to 31 March 2022**

A payment of \$11,780 is due from University of Wisconsin. Due to difficulties with the banking system this was not received until after the year end. It is a Seed Grant. This equates to about £9,100 before bank charges.



Independent examiner's report on the Receipts and Payments Account of INCCIP

for the year ended 31 March 2022

I report on the accounts of the charity for the year ended 31 March 2022 which are set out on pages 1 to 7.

Respective responsibilities of trustees and examiners

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

HAN McKenzie

Hamish AN McKenzie CA

14 September 2022

