

**International Coalition for Children
with Incarcerated Parents
(INCCIP)**

Charity Number SC049727

Receipts and Payments Account

for the period 13 November 2019
(date of entry on Scottish Charity Register)

to

31 March 2021

INCCIP

Administrative details

for the period ended 31 March 2021

Trustees	Professor Nancy Loucks OBE (Chairman) Lawrence Amesu (resigned 15 September 2020) Dr Lorna Brookes Luciano Cadoni Dr Liz Gordon (Treasurer) Dr Avon Hart-Johnson (Vice-Chair) Adam Hutchinson (resigned 27 November 2020) Dr Kyung Rim Lee (resigned 12 August 2019) Kyunghyun Park (appointed 12 August 2019) Dr Julie Poehlmann-Tynan (Secretary) Ben Raikes Jessica Reid Koen Sevenants Francis Ssuubi (INCCIP Founder and Ambassador) Blake Tijerina	– Scotland – Ghana – England – Argentina – New Zealand – United States – New Zealand – South Korea – South Korea – United States – England – Canada – Belgium – Uganda – United States
Address	c/o Families Outside 17 Gayfield Square Edinburgh EH1 3NX Scotland (UK)	
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ England (UK)	
Independent Examiner	Hamish AN McKenzie CA 121/1 Ashfield Grange Grange Loan Edinburgh EH9 2EA Scotland (UK)	
Charity Number	SC049727	

INCCIP

Report of the Trustees

for the period ended 31 March 2021

The Trustees present their report along with the financial statements of the charity for the period 13 November 2019 (date of entry on the Scottish Charity Register) to 31 March 2021.

Objectives and activities

1. To relieve poverty, hardship, suffering and distress among partners, children, families and dependants of persons who have suffered a legal restriction on their liberty in any penal or correctional establishment or through any means whatsoever.
2. To advance education, and in particular to increase public awareness, understanding and knowledge of the impacts on children and dependants when a parent or carer suffers a restriction of liberty.
3. To advance health, empowering members to provide evidence-based support and preventative services in recognition of the increased risk to long-term health, mental health, and wellbeing that the Adverse Childhood Experience of household imprisonment impose and the need to prevent such adversities.
4. To save lives, providing members with support and advocacy to raise awareness and garner the political will nationally and internationally to prevent the increased vulnerability of children internationally to abandonment, exploitation and violence when a parent or carer is incarcerated; and
5. To promote equality for children with an incarcerated parent so they may live lives free from stigma and discrimination.

Trustees

The trustees are listed on page 1 and were appointed on 13th November 2019 and remain Trustees unless otherwise indicated. They are appointed for their knowledge of, and interest in, the problems faced by children with incarcerated parents.

Activities

The International Coalition for Children with Incarcerated Parents (INCCIP) was launched at the International Prisoners' Families Conference in Dallas, Texas in April 2015, at the instigation of Francis Ssuubi (Wells of Hope, Uganda) with the support of Ben Raikes (University of Huddersfield, England). A further gathering was held at the same conference in 2016, and in March 2017, Dr Liz Gordon (Pillars, New Zealand) organised the first ever INCCIP global conference in Rotorua, New Zealand. A compilation of significant contributions to the Rotorua conference was published in Gordon, L. (2018) *Contemporary Research and Analysis on the Children of Prisoners: Invisible Children*. Newcastle upon Tyne: Cambridge Scholars Publishing.

In 2018, Prof Nancy Loucks organised the election of the inaugural INCCIP Board, creating a board of 14 Trustees from 10 countries. The Board met monthly online to agree the aims and objectives of the network and to plan for formal incorporation. Three Trustees were from the United States of America, where INCCIP had intended to be based. However, the charity laws and associated costs were deemed prohibitive in the first instance, and application for registration in Scotland was agreed and progressed.

Shortly after its second biennial conference, this time at the University of Huddersfield in England in August 2019, INCCIP was successfully established as a charity, registered with the Office of Scottish Charitable Regulators (OSCR). The date of incorporation is 19 November 2019. The Board, which works on a voluntary basis, has continued to meet virtually, maintaining a schedule of meetings every 4 – 6 weeks for its first year and now meeting every 8 – 10 weeks.

INCCIP

Report of the Trustees *(continued)* for the period ended 31 March 2021

Achievement and performance

INCCIP functions with an operational Board of volunteers and no paid staff at present. This means that progress can be slow, as all Trustees are heavily engaged in related work in their own countries. Despite this, we have reached some notable milestones since our formal establishment in November 2019. These include the following:

- We have established and sustained a quarterly newsletter, now including regular features of available funding streams and examples of positive practice and with recipients spanning the globe.
- INCCIP was represented at an event in Geneva hosted by the UN Committee on the Rights of the Child to commemorate the 30th Anniversary of the UN Convention on the Rights of the Child.
- In April 2020, the Global Health Institute of the University of Wisconsin awarded 'seed grant' funding for INCCIP to run a project entitled "A Global Estimate of the Numbers of Children with Incarcerated Parents and Their Wellbeing". This project will be conducted across five countries (Canada, England, New Zealand, South Korea, and Uganda) over a two-year period.
- When the COVID-19 pandemic was declared, we conducted a global survey of our members and published the findings in Jennings, D. (2020) *The impact of COVID-19 worldwide on children with an incarcerated parent*, available at <http://inccip.org/wp-content/uploads/2020/06/INCCIP-Network-Experiences-of-COVID-copy.pdf>. This research was cited in the Mandela Rules Session of the UN Human Rights Committee Meeting 44.
- We contributed to the Child Rights Connect (CRC) and Quaker United Nations Office (QUNO) report, *COVID-19 and the Rights of Children of Parents who are Incarcerated: Impacts and Recommendations* (Halton 2020).
- A Memorandum of Understanding with other international networks, namely Children of Prisoners Europe (COPE) and the Canadian Coalition for Children with Incarcerated Parents, was agreed to protect positive relationships and ensure collaborative working.
- INCCIP submitted a consultation response to the Special Rapporteur for the UN Human Rights Council regarding children's right to privacy, flagging up the particular situation of children with an incarcerated parent. This input was cited in the final report, Cannataci, J.A. (2021) *Artificial intelligence and privacy, and children's privacy* (A/HRC/46/37).
- Following its formal registration with OSCR, INCCIP has applied for UN Consultative Status (waiting period of two years).
- After considerable effort, INCCIP set up its first bank account with CAFBank in the UK.
- Alongside COPE, we presented a plenary session on the work and value of international networks as well as a workshop on children's right to privacy at the International Prisoners' Families Conference in October 2020.

INCCIP

Report of the Trustees *(continued)* for the period ended 31 March 2021

Achievement and performance *(continued)*

- Following on from our work on children's right to privacy, we submitted a written statement and subsequently met with the Legislative Counsel for the Committee on Government Operations and Facilities in Washington DC regarding the proposed *Helping Children Impacted by Parental Incarceration Act of 2020 (B23-0923)*.
- In collaboration with colleagues from QUNO, COPE, NNAPES, and the UN Children's Rights Committee, we contributed to an ancillary event at the UN Crime Congress in Kyoto in March 2021, jointly promoting a Children's Pledge to the Congress. The recording for this event is available at: <https://s3.amazonaws.com/us.inevent.files.general/0/0/U01XT00Pn9f4mXwz495xhuwkiTiYLYUfMogyMTDD6SOkg.mp4>
- The Trustees have been considering how best to promote the Coalition's objectives. We have sought and received a proposal for organisational development from an external consultant and

Financial review

During the period the charity received donations of £ 4,148. The only outgoings were bank charges and travel expenses for the meeting in Geneva.

Risk

As activity increases, the Board will continue to keep risks under review and managed as appropriate.

Reserves

The Trustees aim to maintain sufficient funds to meet the costs of any proposed activities. Current reserves are all unrestricted.

Future plans

Plans for the 2021-22 financial year include the following:

- A functional PayPal account will be established to facilitate international payments.
- Our third biennial conference will be hosted virtually from a base in Washington DC from 29 September – 1 October 2021, and a host for the fourth conference will be identified.
- A refreshed and updated website will be launched. This will include a formal process for applications for individual membership.
- The Wisconsin 'seed grant' research will be completed and published.
- Trustees from two new countries will be recruited.
- Further work on organisational development including a risk register, operational plan, and fundraising strategy will be developed and agreed.

INCCIP

Report of the Trustees *(continued)* *for the period ended 31 March 2021*

Structure, governance and management

The organisation is a Scottish Charitable Incorporated Organisation (SCIO) entered on the Register of the Scottish Charity Regulator (OSCR) on 13 November 2019. Reference and administrative details can be found on page 1. The charity is managed by the Board of Trustees.

Approved by the Board and signed on their behalf by



Professor Nancy Loucks

28 April 2021

INCCIP

Receipts and payments account

for the period from 13 November 2019 to 31 March 2021

	£	Unrestricted funds Period to 31 March 2021 £
Donations		4,148
Less: Expenses		
Travel expenses (note 1)	(319)	
Bank charges	(25)	
	<hr/>	<hr/>
Net receipts for the period		3,804
		<hr/> <hr/>

Statement of balances

for the period from 13 November 2019 to 31 March 2021

	£
Opening bank balance 13 November 2019	-
Net receipts	3,804
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Balance at 31 March 2021	3,804
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Other assets	
Debtors (note 2)	145
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Approved by the Board on 28 April 2021



Professor Nancy Loucks OBE
Chairman

Notes to accounts

- 1) travel expenses were paid to Dr Lorna Brooks for representing INCCIP at an event in Geneva
- 2) Debtors are a sum due from Walden University in respect of a video. The sum due is \$200 and has been translated at the exchange rate prevailing on 31 March 2021
- 3) There were no outstanding liabilities at the period end

Independent examiner's report on the Receipts and Payments Account of INCCIP

for the period ended 31 March 2021

I report on the accounts of the charity for the period from 13 November 2019 (date of entry on Scottish Charity Register) to 31 March 2021 which are set out on pages 1 to 6.

Respective responsibilities of trustees and examiners

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

HAN McKenzie

Hamish AN McKenzie CA

28 April 2021

