

**International Coalition for Children
with Incarcerated Parents
(INCCIP)**

Charity Number SC049727
Receipts and Payments Account
for the period 1 April 2023
to
31 March 2024

INCCIP

Administrative details

for the period ended 31 March 2024

Trustees	Pushpa Basnet Dr Lorna Brookes Luciano Cadoni (resigned 12 September 2023) Megan Capp (appointed 12 September 2023) Hamed Farmand Dr Liz Gordon (resigned 12 September 2023) Dr Avon Hart-Johnson (Vice-Chair) Julie Hourigan (appointed 12 September 2023) Katie Kramer (Secretary) Professor Nancy Loucks OBE (Chair) Hon Dr Alice Wambui Macharia Dr Kenneth Nyesige Kyunghyun Park Dr Ben Raikes Jessica Reid (resigned 12 September 2023) Francis Ssuubi (INCCIP Founder and Ambassador)	– Nepal – England – Argentina – Canada – Iran and United States – New Zealand – United States – Australia – United States – Scotland – Kenya – South Sudan – South Korea – England – Canada – Uganda
Address	c/o Families Outside 17 Gayfield Square Edinburgh EH1 3NX Scotland (UK)	
Bankers	Virgin Money Symington House Clydebank Business Park 7-8 North Avenue Clydebank G81 2NT Scotland (UK)	
Independent Examiner		
Charity Number	SC049727	

INCCIP

Report of the Trustees

for the period ended 31 March 2024

The Trustees present their report along with the financial statements of the charity for the period 1 April 2023 to 31 March 2024.

Objectives and activities

1. To relieve poverty, hardship, suffering and distress among partners, children, families and dependants of persons who have suffered a legal restriction on their liberty in any penal or correctional establishment or through any means whatsoever.
2. To advance education, and in particular to increase public awareness, understanding and knowledge of the impacts on children and dependants when a parent or carer suffers a restriction of liberty.
3. To advance health, empowering members to provide evidence-based support and preventative services in recognition of the increased risk to long-term health, mental health, and wellbeing that the Adverse Childhood Experience of household imprisonment impose and the need to prevent such adversities.
4. To save lives, providing members with support and advocacy to raise awareness and garner the political will nationally and internationally to prevent the increased vulnerability of children internationally to abandonment, exploitation and violence when a parent or carer is incarcerated; and
5. To promote equality for children with an incarcerated parent so they may live lives free from stigma and discrimination.

Trustees

The Trustees are listed on page 1 and were elected as Trustees by the membership for their knowledge of, and interest in, the problems faced by children with incarcerated parents.

History

The International Coalition for Children with Incarcerated Parents (INCCIP) was launched at the International Prisoners' Families Conference in Dallas, Texas in April 2015, at the instigation of Francis Ssuubi (Wells of Hope, Uganda) with the support of Ben Raikes (University of Huddersfield, England). A further gathering was held at the same conference in 2016, and in March 2017, Dr Liz Gordon (Pillars, New Zealand) organised the first ever INCCIP global conference in Rotorua, New Zealand.

In 2018, Prof Nancy Loucks organised the election of the inaugural INCCIP Board, creating a board of 14 Trustees from 10 countries. The Board met monthly online to agree the aims and objectives of the network and to plan for formal incorporation. Three Trustees were from the United States of America, where INCCIP had intended to be based. However, the charity laws and associated costs were deemed prohibitive in the first instance, and application for registration in Scotland was agreed and progressed.

Shortly after its second biennial conference, this time at the University of Huddersfield in England in August 2019, INCCIP was successfully established as a charity, registered with the Office of Scottish Charitable Regulators (OSCR). The date of incorporation is 19 November 2019.

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Report of the Trustees *(continued)* **for the period ended 31 March 2024**

The **vision** of the International Coalition for the Children of Incarcerated Parents (INCCIP) is to *see the wellbeing of children with an incarcerated parent addressed in all nations and at all levels of society.*

Our **mission** is to gather, collaborate with and support a diverse range of like-minded organisations and individuals to more effectively promote and achieve the wellbeing of children with an incarcerated parent.

Activities

The Board, which works on a voluntary basis, met online every quarter during the 2023-24 financial year, with task-specific sub-groups meeting in between each of these.

To achieve the aims of the Coalition, our purpose is:

- To work with the children with an incarcerated parent(s) to give them voice in national and international fora.
- To be a global community of people and organisations who come together to consider and act to reduce the negative effects of parental incarceration on children.
- To support people around the world who work to initiate good policies and practices by:
 - Engaging with global decision makers, nation states, justice systems and children's rights organisations to improve the lives of children with parents who are in detention.
 - Supporting research across national and state boundaries.
 - Working with our members to enhance community responses.

Achievement and performance

INCCIP functions with an operational Board of volunteers and no paid staff at present. This means that progress can be slow, as all Trustees are heavily engaged in related work in their own countries. Despite this, we have achieved a number of goals in the financial year from 1 April 2023 – 31 March 2024. These include the following:

- The Board continues to meet on a quarterly basis.
- Two new Trustees were recruited, including one from a country not previously represented on the Board.
- We provided input to research and consultations including:
 - OHCHR Human Rights 75 Initiative
 - Brain Trust dissemination and screening for *A Woman on the Outside* documentary film
- We submitted our application for UN Consultative Status, having fulfilled the criteria for initial application.
- A formal online process for membership was created and implemented.
- We sustained a quarterly newsletter, reaching about 800 individuals and organisations worldwide.
- Research is nearly complete on a project entitled "A Global Estimate of the Numbers of Children with Incarcerated Parents and Their Wellbeing", funded by the Global Health Institute of the University of Wisconsin's 'seed grant'. This project has been conducted across five countries (England, New Zealand, South Korea, Spain, and Uganda), now awaiting field work from Canada to complete the project. So far, the research has been presented at:
 - 2023 NCFR Annual Conference (National Council on Family Relations) – November 2023
 - Arizona State University Center for Child Well-Being National Children of Incarcerated Parents conference, April 2023

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Report of the Trustees *(continued)* *for the period ended 31 March 2024*

Achievement and performance *(continued)*

- Memoranda of Understanding with other international networks have continued with Children of Prisoners Europe (COPE), the Canadian Coalition for Children with Incarcerated Parents, Plataforma NNAPES, and now Connecting 4 Justice International to protect positive relationships and ensure collaborative working.
- The next conference was agreed for Seoul, South Korea in 2025, while plans for a conference in Uganda were converted to support for the annual Wells of Hope Study Week.
- INCCIP continues its role as Co-Chair of CRC's working group on Children with Imprisoned Parents Child Rights Connect, alongside Plataforma NNAPES.
- We were the opening speakers for the ReThink Justice webinar: The Path to UK Prison Reform, 19 May 2023
- INCCIP spoke at an opening plenary and closing panel for the Annual Conference on Detention and Probation, Aarau, Switzerland, 22-23 November 2023
- Alongside INCCIP colleagues Corin Morgan-Armstrong (UK) and Louise Leonardi (Canada / CCCIP), INCCIP delivered a session on child rights-based approaches for prisons at the online ICPA Learning Academy, November 2023.
- We instigated our first quarterly webinar series, starting with Chynna Clayton, 'My Story, My Way', 25 March 2024.
- INCCIP was the 100th signatory of over 220 to the Secretary-General of the United Nations regarding 'Ensuring live online modalities of participation for UN human rights bodies and mechanisms'.

Financial review

During this period, the charity received income of £1630.09 in respect of honoraria for INCCIP attendance at conferences and bank interest. Outgoings related to administration (marketing and postage costs, website, and domain name) and membership of Child Rights Connect.

Risk

As activity increases, the Board will continue to keep risks under review and managed as appropriate.

Reserves

The Trustees aim to maintain sufficient funds to meet the costs of any proposed activities. Current reserves are all unrestricted.

Future plans

Plans for the 2024-25 financial year include the following:

- Plans for the 2025 conference will continue.
- The webinar series will continue, starting with a speaker from the UN Committee on the Rights of the Child followed by an overview of the Wells of Hope Study Week in Kampala, Uganda.

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Report of the Trustees *(continued)* **for the period ended 31 March 2024**

Future plans *(continued)*

- INCCIP will facilitate a joint response from its members and from Child Rights Connect's working group on children with incarcerated parents to the UN Committee on the Rights of the Child's General Comment on children's access to justice and effective remedies.
- A topical quarterly newsletter will be circulated to all members.
- The Wisconsin 'seed grant' research will be completed and published.
- INCCIP will contribute to a range of international conferences and events, including:
 - UN Human Rights Council, April 2024
 - University of Hong Kong Symposium, Building Bonds Between the Bars: A Multi-Disciplinary, Family-Centred Intervention for Incarcerated Parents and their Children, June 2024
 - ICPA annual conference, Singapore, September 2024
 - Global Prison Nursery Network annual conference, November 2024
 - 'Unite to Enlight' project, Dalhousie University, Halifax, Nova Scotia, Canada, November 2024
- Trustees from three new countries will be recruited.
- Co-chairmanship of the Child Rights Connect Working Group on Children with Imprisoned Parents will continue alongside Plataforma NNAPES.

Structure, governance, and management

The organisation is a Scottish Charitable Incorporated Organisation (SCIO) entered on the Register of the Scottish Charity Regulator (OSCR) on 13 November 2019. Reference and administrative details can be found on page 1. The charity is managed by the Board of Trustees.

Approved by the Board and signed on their behalf by



Professor Nancy Loucks

25 September 2024

INCCIP

Receipts and payments account

for the period from 1 April 2023 to 31 March 2024

	Unrestricted funds Period to 31 March 2024 £	Unrestricted funds Period to 31 March 2024 £	Unrestricted funds Period to 31 March 2023 £	Unrestricted funds Period to 31 March 2023 £
Donations		-		8433.76
Attendance at conferences		1492.92		-
Bank interest		137.17		9.73
		1630.09		8443.49
Less: Expenses				
Research costs	-		1949.00	
Travel and Conference expenses	-		867.93	
Website and maintenance	434.40		421.98	
Child Rights Connect memberships	151.65		261.12	
Marketing	189.90		-	
Postage	10.80		-	
Bank charges	4.4		147.00	
Domain name registration	9.75		-	
		800.90		3647.03
Net receipts for the year				
		829.19		4796.46

Statement of balances

for the period from 1 April 2023 to 31 March 2024

	31 March 2024 £	31 March 2024 £	31 March 2023 £	31 March 2023 £
Opening bank balance 1 April 2023		6284.67		1488.21
Opening debtor 1 April 2023		15		-
Add: Receipts		1630.09		8443.49
Less: Expenses		(800.90)		(3647.03)
Closing bank balance 31 March 2024	5630.10		6284.67	
Closing debtor 31 March 2024 (note 2 & 3)	1348.42		15.00	
Closing PayPal balance 31 March 2024 (note 4)	160.09		-	
Closing creditor 31 March 2024 (note 1)	(9.75)		-	
		<u>7128.86</u>		<u>6299.67</u>

Liabilities

Note 1 - closing creditor at 31 March 2024 relates to an outstanding invoice for \$12.79 (£9.75) for the domain name registration.

Other assets

Debtors (note 2) - at 31 March 2024 is in relation to the share of an honorarium payable in respect of the Chair's Conference appearance in November 2023 - £1348.42

Debtors (note 3) - at 31 March 2023 was in relation to an overpayment of expenses which was repaid in August 2023.

PayPal balance (note 4) - at 31 March 2024 relates to the balance on the PayPal account at that date which was transferred in to the bank account in July 2024.

Approved by the Board on 25 September 2024



Professor Nancy Loucks OBE
Chair

Notes to accounts

Independent examiner's report on the Receipts and Payments Account of INCCIP

for the period ended 31 March 2024

I report on the accounts of the charity for the period from 1 April 2023 to 31 March 2024, which are set out on pages 6 to 7.

Respective responsibilities of trustees and examiners

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Barbara Allison CA
13 September 2024